

Lennox Island First Nation
Chief Mary Bernard Women's Shelter
Job Opportunity

General Description:

The Chief Bernard Memorial Women's Shelter provides safe living for women and children fleeing abuse. The shelter provides a comfortable place to stay, food and other essentials, assistance in daily living, as well as advocacy and support.

We are currently looking to hire:

- 1) A Full-Time Shelter/Youth Drop-In Staff Person for a twelve-month term (July 2018-June 2019)

Responsibilities:

- Identifies social, economic, recreational, and educational services in the community that will meet the clients' needs.
- Oversee the day-to-day operation of a Youth Drop-In Centre.
- Coordinate programming with community partners.
- Implement Lifeskills workshops.
- Resolve conflict situations.
- Develop, Co-ordinate and implement the delivery of specific services.
- Respond effectively to all requests for admission, assessing the service needs to those seeking assistance; referring to other agencies as required, as well as arranging intake procedures.

Qualifications:

- Child & Youth Care Worker Diploma.
- Experience in working with Adults and Youth who may potentially exhibit multiple challenges in daily living.
- Excellent written and oral communication skills.

Qualified candidates seeking to apply are invited to submit a covering letter along with a current resume by June 29th, 2018 by 4:00 PM to:

Danielle Annand
Chief Mary Bernard Memorial Women's Shelter
327 Sweet Grass Trail
P.O. Box 135
Lennox Island, PE.
C0B 1P0

Phone: (902) 831-2332; Fax: (902) 831-2780

lennoxislandhealthcentre@gmail.com

Due to the nature of this job and the target clientele, preference will be given to qualified women of Aboriginal Ancestry.